



indicate a different employment history. These records indicate that he was a provisional Assistant Chief Accountant from July 2017 to the September 2018 closing date; and an Accountant from the April 2016 to July 2017. The appellant was credited with one year, three months of experience in his provisional position, and one year, five months of experience as an Accounting Supervisor. As his remaining experience was not supervising employees in the operation and keeping of a large scale systems of accounts, he was found to be lacking one year, four months of applicable experience.

On appeal, the appellant simply provides his experience again, listing each position with corresponding duties.

### CONCLUSION

*N.J.A.C.* 4A:4-2.6(a) provides that applicants shall meet all requirements specified in the promotional examination announcement by the closing date.

The appellant was correctly denied admittance to the subject examination since he lacked the required amount of qualifying experience. Specifically, the experience requirements included supervisory accounting experience in work involving the installation, operation and keeping of large-scale systems of accounts. The appellant's position as a Senior Accountant was with George Youssef Professional Group, a small firm of Tax Consultants offering services to individuals and business clients. These services would not meet the requirement of installation, operation, and keeping of large scale systems of accounts. Additionally, the appellant did not supervise in that position. His experience as an Accountant is also inapplicable. Therefore, the appellant lacks one year, four months of applicable experience by the September 2018 closing date.

The appellant was denied admittance to the subject examination since he lacked the minimum requirements in experience. An independent review of all material presented indicates that the decision of the Agency Services, that the appellant did not meet the announced requirements for eligibility by the closing date, is amply supported by the record. The appellant provides no basis to disturb this decision. Thus, the appellant has failed to support his burden of proof in this matter.

### ORDER

Therefore, it is ordered that this appeal be denied, and that the matter of the appellant's classification be referred to Agency Services for review.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE  
CIVIL SERVICE COMMISSION ON  
THE 26<sup>th</sup> DAY OF JUNE, 2019



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